

## **Milwaukee Zen Center Board Meeting, February 9**

**Meeting called to order at the Milwaukee Zen Center at 11:10am.**

*Present:* Susan Winecki, Greg York, Tom Tolan, Bob Balderson, Isabel Kent, Mary Bernau-Eigen, Reirin Gumbel (arrived following “Reirin’s Annual Review”).

### **Reirin's Annual Review**

Board compiled individual responses to Reirin’s evaluation to presented to her in one document.

**Minutes of December 8, 2019 meeting approved, 5-0;** Bob moved, Tom seconded.

### **Treasurer's Report**

Greg provided the following information:

#### Overview

- Current balance main checking balance \$24,720.01
- At the beginning of the last fiscal year (March 1, 2019), we had \$24,190.57
- Since the previous meeting, we had \$5,556 in gross income, \$4,081 in expenses, net income of \$1,475.
- Largest income from membership dues (\$2,965), annual fundraising (\$1,587), general donations (\$1,063).
- Largest expenses were payroll (\$800), gift to Guy (\$900; offset by general donations), printing of The Mirror and the annual fundraising letter (\$466), Utilities (\$533).

#### Updates

- Registered Agent with Wisconsin Dept. of Financial Institutions updated to Gregory York.
- Annual report filed for 2019.
- State sales tax paid on 1/31 for all of 2019. \$43.40 paid on \$899.44 in inventory sold.
- Membership dues spreadsheet started for 2020.

Greg is doing an exemplary job as treasurer and has updated the entire accounting system to quickbooks. The board gives him a hearty thank you.

Bob moved and Mary seconded to approve the financial report as presented. Motion approved, 6-0.

### **Priest's Report**

The following have occurred so far in 2020:

- New Year’s Peace Gathering
- Class on the Paramitas
- New ceremonies

- New sitting schedule

Events coming up:

- Half-Day sitting & Parinirvana Ceremony, Saturday, 2/15
- Faith Voices for Justice Event, 2/13
- Interfaith Tuesdays in March (12-1:30pm) at First Unitarian Church
- New Class beginning in March
- Election Sesshin, 3/7
- Hokyoji Mountain Seat Ceremony in June
- Jewel Mirror Sesshin in August
- Dan Zigman may be visiting from California (?)

Other Issues:

The zendo is in need of a new lectern for the doan. Reirin has asked Guy if he could make one, and has informed him that the board needs to know the cost beforehand. Reirin will get a drawing from Eric, which will be proposed before the board, then Reirin will get a quote from Guy.

### **Resident's Report**

Reirin informed the board that there may be something loose on the roof of the building. Bob stated that it may be possible that is a tree hitting the side of the house? Reirin will check.

Additionally, Reirin's bathroom floor needs redone, as it is coated with a layer of paint that is peeling. The bathroom door also doesn't latch. Bob agreed to look into this.

### **Old Business**

Input on New Donor Agreement:

Mary provided an updated version of the donor agreement that makes a distinction between donations to the center and dana intended as a gift to Reirin. When funds are provided directly to Reirin, she will use discretion to determine whether they are intended for her individually or for the Zen Center.

This agreement will be used only in cases with a minimum dollar amount of \$500. In such cases, the appropriate paragraph(s) will be pulled for the specific purpose.

Reirin will contact Eric and the friend of Tonen from the Interfaith Conference about their respective donations, the value of the donated items, and whether these are intended as gifts to Reirin or the center.

### **New Business**

- a. Major repairs and clean-up: basement, shed, office, what to discard.  
A work day date will be scheduled at the next board meeting.
- b. Add minutes to the website?

Bob moved, Greg seconded to add the minutes to website and the motion was approved 6-0.

d. BPF Membership

Reirin recommended donating \$100 annually to the Buddhist Peace Fellowship Milwaukee Chapter from MZC. Tom moved and Greg seconded to donate \$100 annually to the BPF of MKE. The motion was approved, 6-0.

**Next Meeting:** Following Annual Meeting, March 22, 11:00am.

**Meeting Adjourned:** 12:55pm.